Application to Alter Verge

Please address this application to:

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| [swan@swan.wa.gov.au](mailto:swan@swan.wa.gov.au)  Attention Assets Department:  Parks and Landscaping Officer  Application to Alter Verge |

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| 1. **Applicant - Details** |

Applicants Name\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Contact Number\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Email Address\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Are you the owner of the property /do you have the owner’s permission? YES / NO

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| 1. **Property Details** |

Street Number\_\_\_\_\_\_\_\_\_ Street Name\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Lot Number (if known) \_\_\_\_\_\_\_\_\_\_\_ Suburb\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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| 1. **Verge Treatments** |

I wish to apply for the following verge treatment adjacent to my property:

Mark with “x”

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|  | Brick Paving Note- a 1m x1m opening for the placement of a tree is required |
|  | Synthetic Turf Note- a 1m x1m opening for the placement of a tree is required |
|  | Compact Aggregate Note- a 1m x1m opening for the placement of a tree is required |
|  | Other (please specify): \*Please note unapproved treatments below |

Verge treatments that are NOT allowed and will be refused:

* Asphalt/bitumen
* Concrete
* Loose gravel/pebbles

No structures are to be placed in the verge. This includes:

* Fences
* Retaining walls
* Letter boxes
* Seats
* Sheds

Permissible verge treatments that ARE allowed (Council permission not required) include:

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| * grass | * groundcovers |
| * retention of naturally occurring native vegetation | * organic mulch |
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Prior to planting any shrubs, groundcovers or trees on the verge, please refer to Section 8 and 9 of the City of Swan [Landscape Guidelines](https://www.google.com.au/url?sa=t&rct=j&q=&esrc=s&source=web&cd=1&cad=rja&uact=8&ved=0ahUKEwjYmtic64HSAhWJwbwKHRFRD8sQFggeMAA&url=https%3A%2F%2Fwww.swan.wa.gov.au%2Ffiles%2F996656b9-a304-4dd2-90f4-9f6300be7569%2FLandscape_Guidelines.pdf&usg=AFQjCNE8HmeWoh-B7BkNwETXy3Fh8wCWUA&sig2=-TCJ0sfmDAiuvZvITyGVew) for information regarding setbacks and plant height restrictions.

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| 1. **Proposal** |

Please provide a building plan, aerial image OR hand drawn plan in the area below with:

* a highlighted area of what you propose to do with the verge treatment(s) clearly identified
* location of tree
  + Tree must be 1.8m from a kerb/footpath,
  + Tree must be 3.5m from a crossover or power pole, sign, fire hydrant, public service pit, bus stop or any other structural element
* Species of Proposed Tree (if known) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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| 1. **Conditions of Approval** |

**Tree**

* You must allow 1 opening in the paving/turf/aggregate for the placement of a tree. The opening must be a minimum of 1 metre by 1 metre. This is to allow for rainfall infiltration so that not all the extra water collected by the paved area enters the road drainage system.
* You may request the City to install 1 tree. The City of Swan plants new trees at the beginning of winter each year. Please contact the City of Swan’s customer service centre to request a tree.
* If you wish to plant the tree yourself, it must comply with the City of Swan Landscape Guidelines which is available on the City of Swan Website.

**Paving/Synthetic Turf/ Aggregate**

* The paving/turf/aggregate must be installed in accordance with the City of Swan Crossover specification which is available on the City of Swan Website.
* You will be responsible for the installation of the paving/turf and maintaining the paving/turf/aggregate in a safe and sound condition.
* You will be responsible for the reinstatement of the paving/turf/aggregate in the event that any City or government utilities have reason to disturb the paving to work on their infrastructure. Eg. Telstra, ATCO Gas or City drainage.
* The new paving/turf/aggregate must be installed with the finished levels, where possible, collecting the water and making it flow into the tree wells.

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| 1. **Declaration** |

I/We the undersigned acknowledge that I/we have understood the conditions that will be applied upon us agree to abide by them.

Signature:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date:\_\_\_\_/\_\_\_\_/\_\_\_\_\_

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| 1. **Office Use** |

The above proposal is:

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| Approved | Not Approved |

Comments\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date:\_\_\_\_/\_\_\_\_/\_\_\_\_\_